

**Town of Willington**  
**School Building Committee Charge**  
Adopted December 7, 2020 by Willington Board of Selectmen

- A. The Willington School Building Committee shall be established by the Board of Selectmen. Any vacancies occurring shall be filled by the Board of Selectmen.
- B. The Committee is authorized to request the Board of Education and Superintendent of schools to file applications and other documents as may be required by the State Board of Education or the State Department of Education.
- C. Funding of the operational expenses of the committee shall be administered by the Board of Finance.
- D. The Committee shall be responsible for:
  - 1. Defining a prek-grade 8 school to meet Willington's educational needs in cooperation with the Board of Education.
  - 2. Recommending a competent architectural and engineering and other appropriate services for the preparation of plans and specifications for constructing, furnishing, and equipping the school.
  - 3. Developing a building proposal with associated financial commitments for Town approval and developing a strategy for obtaining approval of that proposal.
  - 4. Cooperating in the securing of state funding to support the building program.
  - 5. Finding and recommending a site, if necessary, to meet school construction and Town needs.
  - 6. Reviewing architectural plans, specifications and proposed construction contracts.
  - 7. Working with the Treasurer and Board of Finance and other officials to secure funding/bonding for the projects.
  - 8. Adhering to state statute at all stages of the project.
  - 9. Obtaining the approval of the town legislative body for all obligations incurred throughout the building process.
  - 10. Identify potential future uses of the two current school buildings, if necessary..
  - 11. Overseeing construction and completion of the project.