

**WILLINGTON BOARD OF EDUCATION
SPECIAL MEETING
BUDGET WORKSHOP
MINUTES**

January 17, 2023, 6:00 p.m.

[Virtual Meeting: Zoom](#)

Members Present (all present remotely through Zoom)

Michelle Doucette Cunningham - Chair
Ann Grosjean- Vice-Chair
Herb Arico - Secretary
Tracey Anderson
Briana Ross
Laura Rodriguez
Donna Cook

Also Present

Phil Stevens, Superintendent of Schools; Mary Kay Tshonas, HMS Principal; Lisa Cushing, CES Principal; Marcia McGinley, Director of Pupil Services; Dr. Erin Conley, Director of Curriculum and Instruction; members of the public.

1. Call to order

Chair Cunningham called the meeting to order at 6:06 pm.

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Present to Speak

No members of the public were present to speak.

4. Introduction of Superintendent's 2023-2024 Proposed Spending Plan

Superintendent Stevens provided an overview of his proposed budget. He reviewed the Board goals, program summaries for Center School, Hall School and special education, grants, staffing, and student enrollment. He shared his overall budget increase of 2.64% with the budget assumptions utilized.

5. Program 1 Center Elementary School, Review and BOE Discussion

Superintendent Stevens provided an overview of program 1. He noted the addition of a utility staff member into the BOE budget. Superintendent Stevens noted an increase in subscriptions and supplies as a result of curriculum adjustments. He reviewed the grant offset to cover a portion of a teacher and computer supplies.

Herb Arico asked about staffing for the library at Center School. Superintendent Stevens shared that Center School has a .8 certified library media specialist.

Donna Cook asked for clarification on the library positions, and Superintendent Stevens showed the staffing chart for clarification.

6. Program 2 Hall Memorial School, Review and BOE Discussion

Superintendent Stevens provided an overview of program 2. He highlighted a staffing adjustment of making the art position full-time and hiring a .4 art teacher for Center School. The budget also includes a utility staff member and a math interventionist. Despite staffing adjustments, the staffing budget for program 2 shows a decrease. He noted that his proposed budget maintains the use of Rosetta Stone operated by a paraprofessional. Superintendent Stevens reviewed the grant offsets.

Herb Arico noted that he wanted to make sure enough money was available for books.

7. Program 4 Transportation, Review and BOE Discussion

Superintendent Stevens provided an overview of program 4. He noted the increase was tied to the new bus contract.

8. Adjournment

Chair Cunningham moved to adjourn the meeting.

Donna Cook seconded the motion.

The meeting was adjourned at 7:24 pm.

Future Budget Workshops

Tuesday, January 24, 2023, 6:00 p.m.

Program Review:	Program 3	Special Education and Related Services
	Program 5	Health Services
	Program 6	Program for Curriculum and Staff Development
	Program 7	Utilities
	Program 10	Fringe Benefits/Substitutes

Tuesday, January 31, 2023, 6:00 p.m.

Program Review:	Program 8	Operations/Maintenance
	Program 9	System-Wide Support

Tuesday, February 14, 2023, 6:00 p.m. (before regular BOE meeting)

Final B.O.E. Budget discussion if needed