

**WILLINGTON BOARD OF EDUCATION
POLICY COMMITTEE**

MINUTES

via Zoom

May 11, 2022

7:00 p.m.

[Zoom recorded](#)

Members Present

Ann Grosjean

Briana Ross

Herb Arico

Also Present

Phil Stevens, Superintendent of Schools

1. Call to order

Superintendent Stevens called the meeting to order at 7:00 pm.

2. Policy review

a. Policy #5132, Dress Code

Superintendent Stevens shared the changes to the policy by the administration and students. Committee members discussed the length of clothing and how to write this appropriately into the policy.

b. Policy #5144.1, Physical Restraint(s)/Seclusion of Students and Use of Exclusionary Time Out

Committee members asked questions about the policy for clarification, but no changes were suggested prior to sending it to the full Board.

c. Policy #5145.5, Sexual Discrimination and Sexual Harassment

Superintendent Stevens shared the minor adjustments from the committee's prior discussion. Committee members asked about the regulations and wanted to make sure diverse populations were addressed. Superintendent Stevens provided an example from another district and

d. Policy #9326 Minutes, Vote Recording

Superintendent Stevens shared the Board attorney's response about the Freedom of Information Act and what should be in minutes. He shared that minutes should have Board action, not every detail of the meeting. Committee members discussed the legal requirement that must be included in the minutes and noted that because meetings are recorded they did not need to have so much detail. Herb Arico stated that we must retain communications in the Superintendent's office, and committee members asked the Superintendent to draft policy language on how communications will be handled.

e. Policy #9325(a) Public Participation in Board Meetings

Committee members shared feedback on the policy and the impact on minutes. They recommended that items read during present to speak not be included verbatim in the minutes and should be briefly summarized.

3. Future meeting agenda items

Superintendent Stevens shared two policies that would be on a future agenda and stated he had sample policies from CAFE and other districts.

a. Policy #5141 Administering Medication (New: Narcan)

b. Policy #3541.11, Use of Private Vehicles by District Employees on School Business

4. Adjournment

The meeting was adjourned at 8:24 pm.