

# HALL MEMORIAL SCHOOL

111 River Road, Willington, CT 06279

Phone: 860.429.9391 Fax: 860.429.5682

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Deborah L. Sullivan  
Principal  
dsullivan@willingtonct.org

June 11, 2010

Dear Parent/Guardian:

As the end of the current school year approaches, we are beginning to prepare for the start of the next school year and therefore require your assistance in planning.

If you would like your child(ren) to stay with a child care provider, either before or after school and will require alternative bus transportation, you must complete a bus transportation request form and we will try to accommodate your request.

All reasonable requests for the coming school year will be considered, based on available bus seating, if submitted in writing to us by July 15. **Bus transportation request forms are available on our website at [www.willingtonpublicschools.org](http://www.willingtonpublicschools.org).**

Thank you for your cooperation.

Sincerely,

Deborah Sullivan  
Principal